Page One: Task Analysis and Timeline

1. Describe your project, including what you plan to do and what you plan to accomplish. Be as specific and concrete as you can be.
2. What will be your product or your hands-on learning?
3. Task Analysis: List all the steps you must take and the tasks you must complete to finish your project. Include the number of hours you think each step will take and the approximate date you plan to have that part of the process completed.

**Task Hours Required Completion Date**

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**Total Projected Hours**\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_